



British Columbia Environmental and
Occupational Health Research Network

BCEOHRN

Research Capacity Development Fund

A Check-List for Applicants

The following questions will guide the review of applications and are provided to help applicants develop their proposals.

Addressing the Purpose

Does the proposal address the purpose of the fund?

There are 2 purposes of this fund. Applications must address at least one and preferably both. Key words have been **highlighted**:

- To help **new researchers** (which includes post-secondary students) develop nationally competitive **research proposals**;
- To help develop new **research teams** that will be able to **successfully compete** for research funds at the national and international level.

Composition of the team

Will the funds help remove obstacles to bringing researchers together to create new teams and/or novel approaches to research?

- a. Does the team include multiple-disciplines appropriate to the research question
 - If there is a role for research users or community members in research, have they been engaged?
- b. Does the team include researchers from more than one institution and/or organization?
- c. Are CV's of all team members included?

Will the proposed activities help a new investigator interact with experienced researchers and later become involved in research of national or international significance? *For the purpose of this award, a new researcher is defined as a person actively involved in environmental or occupational health research that has not successfully competed for SSHRC, CIHR, or NSERC proposals on which they were the primary investigator.*

- a. Is the role of the new investigator clear and is the role likely to provide important experience in developing and/or doing research in a collaborative environment?
- b. Is mentoring of the new investigator addressed in the proposal?

Making the case for capacity building

Is there evidence that the new team or the results of the proposal will build sustained research capacity in environmental and occupational health in BC?

- a. Does the team plan to work together beyond a single proposal?
- b. Are there opportunities for training?
- c. Is there a clear plan and target for future funding applications?
 - It is clear how the BCEOHRN funds will assist in making the team more competitive for funding?
 - Is the application clearly not for operational funding of a one-off project with no chance of building new teams or proposals that will last beyond the BCEOHRN funded project?
- d. If applicable, is there a need and plan for disseminating the results to the wider research or research user communities (in addition to future grant application(s))?

Clarity of the proposal

Are the proposed uses of the funds clearly explained?

- a. Is the methodological approach likely to result in meeting the objectives of the project and purpose of the BCEOHRN Development Fund?
- b. Is the budget adequately justified and reasonable?
- c. Is the project feasible given the timelines, methods and budget?