



## BC Environmental and Occupational Health Research Network Networking Facilitation Fund

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### Purpose:

The BC Environmental and Occupational Health Research Network (BCEOHRN), funded by the Michael Smith Foundation for Health Research, provides funding for networking facilitation for its members to a maximum of \$2,500. This fund is to assist BCEOHRN members to network in a variety of ways, including, but not limited to bringing together BCEOHRN members for the preparation of research grant applications to national or international granting agencies, relevant to environmental and occupational health research themes. Costs may include travel, teleconferencing/videoconferencing, facilitation, etc.

### Illustrative Examples of Use:

1. A BCEOHRN member is interested in studying UV radiation as an environmental carcinogen. This fund could be used to hold a meeting to devise primary skin care intervention research ideas with participants coming from across the province, where differing demographics result in varying potential intervention considerations.
2. An injury prevention study is identified to review risks in sawmills across the province where wood types create differing risks. This fund could be used to organize a meeting of BCEOHRN members via videoconferencing to develop guidelines for testing across the province.
3. In the pursuit of a higher degree, a student is interested in working with an environmental/occupational health researcher located outside of their home city. This fund could be used for travel costs for the student to meet with the researcher to explore such a relationship.
4. A new investigator identifies a community group and another researcher with whom they would like to collaborate in addressing a research question, with a view to applying for a CIHR grant in the upcoming year. This fund could be used to hold a series of videoconferences or meetings to bring the geographically distributed parties together for discussions.

### Application Procedure:

For all proposals, students are asked to include an email letter of support from their supervisors before submitting to the BCEOHRN.

Prepare a brief (maximum one page) proposal describing,

#### Required:

- The purpose of your funding request.
- The names, locations, and affiliations (student/faculty) of those individuals/organizations involved in the planning process.
- An estimate of the overall funding required and itemized description of costs.
- How you will report back to the BCEOHRN on outcomes.

#### Where applicable:

- The target granting agency, name of grant program, and deadline.
- A statement about how knowledge transfer will be built into the proposed project.
- How and when you will report back to the BCEOHRN on the successfulness of your grant application.
- A completed copy of the target grant agency's application cover page and summary page (showing the agency, the investigators and the total budget).

Please note that the Networking Facilitation Fund is based on reimbursed expenses; funding, if approved, will be paid out upon receiving original receipts. Where travel is involved, the University of Northern British Columbia's Travel Policy ([http://www.unbc.ca/assets/policy/finance/finance\\_travel\\_reimbursement.pdf](http://www.unbc.ca/assets/policy/finance/finance_travel_reimbursement.pdf)) is applicable, as UNBC acts as the BCEOHRN's financial secretariat.

### Approval Process:

Proposals should be submitted by e-mail to the BCEOHRN's Executive Director ([patherton@bceohrn.ca](mailto:patherton@bceohrn.ca)) by the 1st or 15th of each month and will be reviewed by the committee within two weeks.

The amount allocated will depend on the extent to which your proposal meets the BCEOHRN's mandate to a maximum of \$2,500. A higher amount may be considered for travel to/from remote areas in clear and exceptional circumstances.

Funds will be allocated based on the extent to which your plan involves (not all criteria are required to be present):

- Projects involving investigators from different institutions/disciplines.
- Student or new investigators.
- Potential for the project to generate collaborative activity in the BCEOHRN.
- Inclusion of knowledge transfer in the project.

**Acknowledgement of Funding Support:**

You are required to acknowledge BCEOHRN's support of your research on any publications or posters resulting from these grants with the following wording: "Supported by funding from the BC Environmental and Occupational Health Research Network."